



# ANNUAL REPORT 2019-20

**Pharmacy Thames Valley**

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## CHAIRMAN'S REPORT

It has been my pleasure to continue as Chair of Pharmacy Thames Valley over the last 12 months - making this my fourth year in the position. Who would have thought the year would end the way it has with Pharmacy suddenly at the vanguard of community health services during the start of the COVID19 pandemic.

My thanks are due to all the committee for their excellent hard work and support for me and all pharmacy contractors in the Thames Valley Region. During the last 12 month we have welcomed new members to the committee, said a fond farewell to Carol Trower and recruited her successor as Chief Officer, David Dean. I would also like to welcome Kevin Barnes who has joined us as Contractor Support Officer in March 2020. Both David and Kevin have thrown themselves 100% into their roles and have provided an amazing amount of support to all pharmacies in these extremely unprecedented times.

The committee is always interested in the views of contractors and we have been reviewing how we gather that information. During 2019 our committee members have continued our program of visits to pharmacies, listening to your concerns and ideas which are then shared with the committee. We have continued to find this very useful.

In January we welcomed the PSNC Chief Executive Simon Duke to our joint meeting with Buckinghamshire LPC which was extremely interesting and informative for all parties. We have since contributed to the Wright Review of the PSNC/LPC structure in England and the summary has been shared with you all.

I have continued to build links with local NHS Commissioners, Public Health, CCG and Secondary Care Organisations through the Thames Valley Medicines Optimisation Collaborative work that started in 2019 and is continuing now.

Wishing you all the best and again noting my thanks for the amazing things you have all done as Community Pharmacy in Thames Valley. There will be major changes coming down the line with the structure of PSNC and LPCs but rest assured we will strive to offer the maximum support to you and your colleagues.

Best regards  
Robert Bradshaw  
Chairman



## CHIEF OFFICER'S REPORT

Firstly, I would like to express my gratitude to all the contractors in Thames Valley for their commitment to their communities and all their hard work in 2019/20. As an Industry the recognition and warmth we have received from the great British public has increased exponentially over the last few months.

Thanks also to the LPC Committee who, don't forget, spend many hours attending meetings and pre-reading many papers on behalf of contractors for no financial reward. Particular thanks to our Chair, Robert Bradshaw who, as well as running 3 pharmacies, has found time to keep a watchful eye on the LPC, and Akin Adeniran, our Vice Chair, for fulfilling his duties with great enthusiasm, again on top of running his own business. Navjot Chohan has done a sterling job as Treasurer and continues to support the LPC with great diligence.

Then over to my team - Amanda Dean, for constantly ensuring that we keep our contractors up to date with all the latest developments and news and looking after all the administration for the LPC; and welcome to Kevin Barnes who has joined us as Contractor Support Officer. Drawing on his many years in pharmacy, Kevin is keen to catch up with all contractors, whether they are small independents, parts of a regional group, or from a large multiple, to ensure that we continue to fulfil our contractual obligations, and have great partnerships with patient groups, practices, and local authorities.

Finally, a big thank you to Carol Trower, the outgoing Chief Officer, and best wishes for a long and happy retirement.

The LPC met on 5 occasions throughout the year, with input from our Regional PSNC Representative Gary Warner at some of our meetings, as well as representatives from Public Health, CPPE and NHS Digital. Meetings were held at the Kings Hotel in Stokenchurch, which provides a convenient, cost-effective venue, although in March we met over Zoom, and will continue to do so over the next few months, in the interests of safety and cost.

To summarize the our key activities during the year:

**April - June:** Plans were starting to be put into place for the recruitment of CP PCN Leads - but the formation of PCNs was still in early stages. It was agreed that a new role could be created to help support the pharmacists who took up the challenge. The Committee was working hard with PHE to ensure that the EHC service could be delivered consistently and efficiently across the TV Area.

**July - September:** Lots of pre-work was completed with regards to the launch of the new CPCS service. Engagement events were organised, and the specification broken down with a view to supporting contractors. The PQS framework was also discussed, and the pro and cons debated to ensure that every contractor was aware of the work involved to attain maximum points.

The LPC were keen to support and encourage uptake of the national Seasonal Flu scheme again and so decided to invest in stickers for use in the pharmacy. We also worked closely with the Local Medical Committee to send out a joint message to pharmacies and GP surgeries, encouraging positive relationships and joint working.

**October - December:** The CPCS events were well attended - many pharmacies started to complete referrals from week 1. The plan for launching PCNs was agreed and election of the pharmacists would begin before Christmas.

**January - March:** In January, Simon Dukes attended our joint meeting with Bucks LPC - along with other employees of the PSNC. He was keen to answer many questions from LPC members and contractors alike around funding and the future of pharmacy.

PCNs were reviewed and a plan of action completed to recruit for PCN areas without representation.

The March meeting was held by Zoom in the second week of March as it was considered prudent to protect the health and safety of all members and employees. The main topic of discussion was how pharmacy would react to the impending pandemic and how the LPC could support contractors.

By late March the UK was in the midst of the biggest healthcare crisis in modern times. We are extremely proud of the way our community pharmacy teams responded, remaining open for their patients and receiving well deserved gratitude on Thursday evenings as part of weekly thanks from the public to all NHS frontline workers.

2020 will be different for all of us, offering a host of new challenges and opportunities. Many pharmacies are financially stretched and are worried about what the future will bring. Please be assured that the LPC will strive to explore new revenue streams for you in 2020, and continue to campaign on your behalf with all the key stakeholders in the Thames Valley Region.

Please do not hesitate to contact me, my team or the committee if we can be of any assistance to you - all details can be found on [www.pharmacythamesvalley.org.uk](http://www.pharmacythamesvalley.org.uk), and follow us on Twitter @Pharmacy\_TV or join our very active WhatsApp group (contact Amanda direct).

David Dean  
Chief Officer  
07792209197



## PHARMACY SERVICES

This is the first full year that we have been able to work with the 3 CCGs across Thames Valley and the changes have made significant difference to working relationships and simplified commissioned services. This was especially apparent in March 2020, whilst in the midst of the Covid-19 pandemic the LPC and the CCG managed to turnaround a palliative care PGD within a week. Whilst the PGD was launched in April 2020, the work was done within 7 days in March 2020.

Health Improvement Association (HIA) was the local provider company which the LPC created a few years ago was formally closed during this current financial year due to a lack of tendering opportunities.

The big change during the year was the formal announcement and launch of Primary Care Networks (PCN) and getting PCN Leads from community pharmacies to work with their Clinical Director within the PCN and their PCN pharmacies. The LPC supported the recruitment of the PCN Leads and training was arranged via Pharmacy Complete for March 2020. The LPC managed to have one of the three planned training day on the 9<sup>th</sup> March 2020 in Oxford but due to Covid-19, the other two days (18<sup>th</sup> and 25<sup>th</sup> March 2020) became webinars. There are plans to continue with the PCN training during 2020.

For the majority of 2019\2020, there was no new services due to funding constraints. However, Covid-19 has changed that so there could be more services income available to those pharmacies that take up the opportunities in the coming years.

### East Berkshire:

- Sexual Health
- Supervised consumption
- Needle exchange
- Rota- Easter Sunday and Xmas Day only (NHS England)
- Stop Smoking- through subcontract with Solutions 4 Health- except in Bracknell. Slough Council opened a stop smoking walk-in center in autumn 2019, thus excluding pharmacy.

### West Berkshire

- Sexual Health
- Supervised consumption
- Needle exchange
- Rota- Easter Sunday and Xmas Day only (NHS England)

- Palliative Care Drugs (CCG)
- Stop Smoking- through subcontract with Solutions 4 Health- except in Bracknell
- Flu Voucher scheme for Local Government key personnel and care agencies (West Berkshire only)

#### Oxfordshire;

- Sexual Health (including Chlamydia treatment in some areas)
- Urinary Tract Infection (UTI) Service (was changed from trimethoprim to nitrofurantoin) - 46 pharmacies across the whole county
- Supervised consumption
- Needle exchange
- Rota- Easter Sunday and Xmas Day only (NHS England)
- Palliative Care Drugs (CCG)
- Stop Smoking.
- Minor Ailments Service (CCG- 5 pharmacies in Banbury and 11 pharmacies in Oxford City)

All Public Health services are recorded using PharmOutcomes.

The LPC provided support for contractors during the flu season including the provision of stickers and a social media campaign. We worked with the Flu team at NHS England to ensure that pharmacy was represented and that any local issues were quickly resolved. We were delighted with the contractor engagement with an increase of all vaccinations from pharmacies across the LPC to 10.23%, from 9% the previous year. I am sure that all pharmacies will rise to the flu challenge for 2020/21 and have the biggest flu season ever, with the challenge set by the Secretary of State for Health and Social Care

Proportion of vaccination given in pharmacies to those 65 years & over and 16-64 year olds in clinical risk groups.

	Over 65				16 to 65 at risk			
	Total	Pharmacies	% of total Flu	% for 2018/19	Total	Pharmacies	% of total Flu	% for 2018/19
<b>Oxfordshire CCG</b>	97775	9246	9.46%	8.20%	35937	3336	9.28%	10.05%
<b>West Berkshire CCG</b>	64661	7815	12.09%	7.93%	26197	3168	12.09%	9.44%
<b>East Berkshire CCG</b>	45749	5895	12.89%	8.44%	21717	2070	9.53%	7.52%
	208185	22956	11.03%	8.19%	83851	8574	10.23%	9.00%

Source: ImmForm monthly all practice survey February 2020. In comparison to 2018/19 a larger proportion of patients in the 65 years and over cohort and the 16-64 years at risk cohort received their flu vaccination in pharmacies.

Kevin Barnes  
Contractor Support Officer  
July 2020

## FINANCIAL REPORTS



## Thames Valley LPC

## INCOME STATEMENT

April 2019 - March 2020

	TOTAL
Income	
Bank Interest	87.16
Contractor Levy	214,595.47
<b>Total Income</b>	<b>£214,682.63</b>
<b>Total Income</b>	<b>£214,682.63</b>
Operating Expenses	
Accountancy	800.00
Contractor Engagement	
Health Campaign Materials	1,146.40
<b>Total Contractor Engagement</b>	<b>1,146.40</b>
Contractor Training	
HETV Training Fund	13,610.40
Venue & Catering	3,566.80
<b>Total Contractor Training</b>	<b>17,197.20</b>
LPC Meeting Costs	
Chairman Honorarium	3,083.50
Members Backfill	9,200.20
Members Travel Expenses	163.05
Venue and catering	2,991.46
<b>Total LPC Meeting Costs</b>	<b>15,438.21</b>
Members Training	
LPC Conference Backfill	95.00
Members Backfill	1,940.00
Members Travel Expenses	311.30
<b>Total Members Training</b>	<b>2,346.30</b>
Office Costs	850.86
Data Protection Fee	40.00
Email Hosting	86.11
Employee Expenses	2,431.34
Mobile Phones	1,005.19
Newsletter Printing	937.52
Payroll Services	602.45
Postage	1,948.31
Software	4,613.99
Stationery	587.13
<b>Total Office Costs</b>	<b>13,102.90</b>
PSNC ADMIN Levy	69,763.34
Salaries	1,191.28
Chief Officer	41,957.66
Employee Pension Costs	4,181.65
Employers NI	12,717.46
Engagement Officer	9,526.16
LPC Pension Costs	5,489.72
Office Staff	2,382.56



## Thames Valley LPC

### INCOME STATEMENT

April 2019 - March 2020

	TOTAL
PAYE	21,629.30
Total Salaries	99,075.79
Total Operating Expenses	£218,870.14
NET OPERATING INCOME	£ (4,187.51)
Other Expenses	
Other Expense	180.00
Venue and Catering	520.00
Total Other Expenses	£700.00
NET OTHER INCOME	£ (700.00)
NET Surplus/Deficit	£ (4,887.51)

## Thames Valley LPC

## BALANCE SHEET

As of March 31, 2020

	TOTAL
Fixed Asset	
Tangible assets	
Office Equipment Cost	467.11
<b>Total Tangible assets</b>	<b>£467.11</b>
<b>Total Fixed Asset</b>	<b>£467.11</b>
Cash at bank and in hand	
Business Bank Account	189,989.02
<b>Total Cash at bank and in hand</b>	<b>£189,989.02</b>
Current Assets	
Uncategorised Asset	18,891.79
<b>Total Current Assets</b>	<b>£18,891.79</b>
<b>NET CURRENT ASSETS</b>	<b>£208,880.81</b>
Creditors: amounts falling due within one year	
Current Liabilities	
Accruals and Deferred Income	800.00
Corporation Tax Liability	(283.00)
HMRC Payable	8,082.10
Pensions Payable	125.82
Wages payable	270.83
<b>Total Current Liabilities</b>	<b>£8,995.75</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>£8,995.75</b>
<b>NET CURRENT ASSETS (LIABILITIES)</b>	<b>£199,885.06</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>£200,352.17</b>
<b>TOTAL NET ASSETS (LIABILITIES)</b>	<b>£200,352.17</b>
Capital and Reserves	
Retained income	205,239.68
Surplus/Deficit for the year	(4,887.51)
<b>Total Capital and Reserves</b>	<b>£200,352.17</b>

Please note: These are draft, unaudited accounts. The final audited accounts will be on our website as soon as they are received from the auditors.

## Summary of Payments to Committee Members

April 2019 - March 2020

	<u>Total</u>
Boots	3,946.00
Corrin McParland	1,628.80
Frosts Pharmacy	2,113.60
Hanborough Medical	1,100.00
Lloyds Pharmacy	1,980.00
Maneph Ltd	1,270.10
Robert Bradshaw	1,605.00
Newdays Pharmacy (Olivier Picard)	696.95
Morrison	1,428.00

**LPC MEMBERSHIP AND ATTENDANCE RECORD AT FULL COMMITTEE MEETINGS**  
**APRIL 2019 - MARCH 2020**  
**(Maximum attendance = 5)**

**Officers**

Chairman	Robert Bradshaw	4
Vice Chairman	Akin Adeniran	4.5
Treasurer	Navjot Chohan	4
Chief Officer	Carol Trower	4
Engagement Officer	Amanda Dean	5

**Members**

AIMp	Ketan Amin	3.5
AIMp	Corrin McParland	5
CCA	Raj Bhamra	3
CCA	Shelton Magunje	5
CCA	Dipesh Parmar	1 (out of 3)
CCA	Barrie Prentice	5
CCA	Thomas Richards	2 (out of 5)
Independent Contractor	Ian Dunphy	5
Independent Contractor	Olivier Picard	5

**Members who left during the year**

CCA	Julia Farnes	2 (out of 4)
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